

# Ole Windmill Estates Owners Association



PO Box 720154  
Oklahoma City, OK 73172  
www.olewindmillestates.com  
Lollie McDonald - 405-773-8255

October 31, 2022

## NOTICE

### Ole Windmill Estates Owners Association Annual Meeting

We are again holding our annual meeting on Zoom. It will be on November 17, 2022, at 6:30 pm. Instructions for entering the meeting are on the other side of this notice.

## AGENDA

- Call meeting to order
- Financial Report
- Approval of 2023 Budget
- Update on left turn from Council to NW 113<sup>th</sup> Street
- Call for volunteers and election of Directors
- Adjourn meeting

If you do not wish to participate in the Zoom meeting, please complete the proxy below and give it to a board member or mail it to the address above before **November 15, 2022**.

Your participation makes things happen!

✂

## PROXY VOTE

Owner: \_\_\_\_\_ Address: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_

Phone Number (circle Home or Cell)

E-Mail

If you do not have a Zoom account, set one up. Accounts are free for 30-minute sessions.

In your browser type in Zoom.com. At Zoom's home screen on the upper right side there is an orange box for sign up, click it, and follow the instructions to set up your account. Be sure to write down and keep your password.

### **Instructions for Everyone**

On November 17 between 6:20 and 6:30 pm log into your Zoom account and click on **Join a Meeting** at the top of the page. This will take you to the next screen which will ask for the Meeting ID which is 782 4199 6917. Click on the **Join** button. Here you will enter the passcode, which is 6ebrLk, then click the Join Meeting button. You are now in the waiting room and will be invited to join the meeting at 6:30 pm. If you are late, we will still invite you in.

A black screen with your account name will appear. Make sure this screen covers the whole monitor. Move your mouse to the bottom of this screen. Click on the "chat" button and a sidebar will appear on the right side of your monitor. Please type in your first and last name (so we know who is in attendance) and tell us "hi." Please ask questions through chat and leave your microphone on mute unless asked to turn it on for a complex question. For some reason cats, dogs, and kids don't realize you're busy and create a lot of background noise. We only have 30 minutes and want a productive meeting to end on time.

The chat box is also where you will vote "yes" or "no" to approve our new officers and budget when requested.

When the meeting is adjourned, please move your mouse to the bottom of your black screen and press the red Leave button.

We look forward to "seeing" you at our annual meeting!